

# THE OFFICE OF THE PUBLIC GUARDIANSHIP COMMISSION

## PUBLIC COMMENT POLICY

### ARTICLE I: PREAMBLE / AUTHORITY

The Office of the Public Guardianship Commission (“Commission”) believes that information from the public is important to further the mission and achieve success for this pilot program. To that end, but also to ensure that Commission business may be completed in a timely manner, the Commission originally adopted a public comment policy at its publicly noticed meeting held November 20, 2017. This is a written promulgation of that policy, as amended.

### ARTICLE II: PUBLIC COMMENT GUIDELINES

The Commission will set aside 15 minutes for public comment at the end of its regular meetings, unless in the discretion of the Chair, or as publicly noticed, the comment period is moved to another time on the agenda to accommodate invited speakers/staff members, public attendance, or for other reasons as appropriate.

At each meeting, the Commission will provide a sign-in sheet for individuals to provide public comment. The individual must provide his/her name, organization represented (if applicable), and topic in which the individual would like to speak. This information will assist the Chair of the Commission, as well as provide accurate records.

The Chair is authorized to extend the public comment period, if necessary.

Each member of the public is limited to three minutes for comment

Public comment is on a first-come, first-serve sign-in sheet basis.

Members of the public are prohibited from deferring his/her time to others

Members of the public may comment on any topic, regardless whether such topic is on the agenda; and

The Chair is authorized to terminate public comment if a person is harassing, intimidating or disruptive.

**ARTICLE III: AMENDMENTS**

**Section 3.1 Procedures.**

The change in state or federal law, or other circumstances, may warrant the amendment of this policy. This policy may be amended or repealed, in whole or in part, by a majority vote at any publicly noticed meeting of the Commission and are effective upon adoption or amendment.

**Section 3.2 Distribution.**


The Chair, as may be delegated to the Director, shall provide a copy of the latest version of this policy to any person who requests a copy. The latest version of this policy shall be made available to the public via the Office website, or through other means until an Office website is established.

**Section 3.3 History.**

Effective by the Commission on October 3, 2018.

Adopted and effective by the Commission on January 12, 2018, *nunc pro tunc* November 20, 2017.

COLORADO OFFICE OF THE PUBLIC GUARDIANSHIP COMMISSION:



SHARI CATON, ESQ.  
Commission Chair



DEB BENNETT-WOODS  
Commission Vice-Chair