
Colorado Office of Public Guardianship

Director, Sophia M. Alvarez

Commissioners

Stephanie Garcia, Chair
Brandon Fields, Vice-Chair
Deb Bennett-Woods
Spencer Crona
Patrick Thiessen



3900 East Mexico Avenue
Suite 300
Denver, CO 80210
(720) 552-5215
Info@Colorado-OPG.org

NOTICE OF MEETING

Date/Time: December 20, 2023, 10 AM to Noon

Location: **Attendance at this meeting is by Zoom only. Please MUTE yourself when not making comments**

By Zoom. Please MUTE yourself when not making comments

Meetings will be recorded, and recordings will be posted on the Colorado OPG website.

Join Zoom Meeting

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You are hereby notified that the Colorado Office of Public Guardianship Commission will meet at the above-referenced date/time to discuss the below agenda items.

Background of the OPG Board of Directors

Pursuant to § 13-94-104.1(1)(a)I and II, C.R.S. (2023), the Colorado General Assembly created the Office of Public Guardianship Board of Directors and Office within the Judicial Department. The Board is comprised of 7 members. Three members are appointed by the Chief Justice, all of which must be attorneys licensed to practice law in the state of Colorado. Each of these members must reside in a different congressional district, and no more than two members appointed by the Chief Justice may be from the same political party. Four non-attorney members are appointed by the Governor, three of which must have lived experience with a family member who is an at-risk adult or who have expertise and experience in advocating for the at-risk adult population, including advocacy and representation in the areas of aging, mental health, substance use disorders, homelessness, veterans issues, intellectual and developmental disabilities, healthcare, and law enforcement and criminal justice. At least one of those three members must be a person with lived experience with a family member who is an at-risk adult. The fourth non-attorney member must be an individual who has not served directly in an advocacy role for at-risk adults. Each of the members appointed by the Governor must reside in a different congressional district, and no more than three members appointed by the Governor may be from the same political party.

The Board of Directors appointed Sophia M. Alvarez as the COPG Executive Director. The Director serves at the pleasure of the COPG Board of Directors pursuant to § 13-94-104(1)(a)IIA(3)(a), C.R.S. (2023).

Contact

If you have any questions about this Notice of Meeting or require an ADA accommodation, please contact the Colorado Office of Public Guardianship (720) 552-5215 as soon as possible.

Agenda

- I. Call to Order
- II. Approval of the November 29, 2023 Meeting minutes
- III. Chair Report (Chair Stephanie Garcia)
 - a. Discussion of Executive Director Performance Evaluation
- IV. Director Report (Sophia M. Alvarez)
 - a. FY24-25 Budget Request Update
 - b. January 1, 2024 Report Update
- V. Public Comment
- VI. Discussion and Legal Advice Regarding Office Expansion
 - a. Specifically, the matters referred to Executive Session and Discussion and Legal Advice Regarding Office Expansion
- VII. Discussion of Critical Incident Reporting
 - a. Specifically, the matters referred to Executive Session and Discussion of Critical Incident Reporting
- VIII. Adjourn

*A portion of this meeting **is likely to be conducted in Executive Session pursuant to C.R.S. 24-6-402a(2) and (3)**, depending upon the votes of the Commission in order to protect attorney-client privileged information. Although the Commission provides advance notice when an Executive Session is likely to occur, the Commission members are entitled to receive attorney-client privileged advice on any matter noticed on the agenda.

Meeting Materials

All documents and materials, except those subject to any applicable privileges or provisions of confidentiality under federal or state law, reviewed and considered by the Commission are or will be available to the public. Copies of the materials will be available on the Colorado OPG website or thereafter upon request:

<https://colorado-opg.org/about-us/opg-library>