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# Colorado Office of Public Guardianship

**Director,** Sophia M. Alvarez

**Commissioners**

Deb Bennett-Woods, Chair  
Stephanie Garcia, Vice-Chair  
Kelsey Lesco  
Spencer  
Crona  
Patrick Thiessen



3900 East Mexico Avenue  
Suite 300  
Denver, CO 80210  
(720) 552-5215  
Info@Colorado-OPG.org

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## NOTICE OF MEETING

**Date/Time:** July 27, 2022, 10 AM to 12:00 PM

**Location:** Attendance at this meeting is by Zoom only. *Please MUTE yourself when not making comments*

*By Zoom. Please MUTE yourself when not making comments*

**Meetings will be recorded, and recordings will be posted on the Colorado OPG website.**

### Join Zoom Meeting

<https://zoom.us/j/93435341919?pwd=Y29JZDEwaVBCY3ZSRjVwTTdFUmdDdz09>

Meeting ID: 934 3534 1919

Passcode: 532955n

One tap mobile

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Dial by your location

+1 253 215 8782 US (Tacoma)

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Passcode: 532955

Find your local number: <https://zoom.us/u/akEPfLwr1>

You are hereby notified that the Colorado Office of Public Guardianship Commission will meet at the above-referenced date/time to discuss the below agenda items.

### **Background of the OPG Commission**

Pursuant to § 13-94-104(1), C.R.S. (2017), the Colorado General Assembly created the Office of Public Guardianship Commission and Office within the Judicial Department. The Commission is comprised of 5 members. Three of the members are appointed by the Colorado Supreme Court, of which two must be attorneys admitted to practice law in Colorado and one must be a resident of Colorado not admitted to practice law. The remaining two members are appointed by the Governor, one who must be an attorney admitted to practice law in this state and one who must be a resident of Colorado not admitted to practice law.

Pursuant to HB 19-1045, signed into law on May 30, 2019 and which shall take effect on July 1, 2019, the Commission is charged with appointing the Director for the Office of Public Guardianship. The Commission appointed Sophia M. Alvarez to be the Office's first Director. Ms. Alvarez assumed her duties on October 21, 2019. Ms. Alvarez serves at the pleasure of the Commission pursuant to § 13-94-104(3), C.R.S. (2019). The OPG Office/Commission is a pilot program initially operating in the Second Judicial District and subsequently the Seventh and Sixteenth Judicial Districts conditional upon securing additional funding effective until June 30, 2023, at which time the agency will either continue, discontinue, or be expanded by the General Assembly pursuant to § 13-94-111, C.R.S. (2019).

### **Contact**

If you have any questions about this Notice of Meeting or require an ADA accommodation, please contact the Colorado Office of Public Guardianship (720) 552-5215 as soon as possible.

### **Agenda**

- I. Call to Order
- II. Introduction of Deputy Director, Janelle Cantu

- III. Approval of the May 25, 2022 Meeting Minutes, May 31, 2022 Special Meeting Minutes, June 22, 2022 Meeting Minutes, and July 13 Special Meeting Minutes
- IV. Chair Report (Deb Bennett-Woods)
- V. Director Report (Sophia M. Alvarez)
- VI. Final Report Status (Deb Bennett-Woods and Sophia M. Alvarez)
  - a. Specifically, the matters referred to Executive Session from Open Session, and Discussion of Final Report Review Process
- VII. Discussion Regarding Commission Oversight Policy
  - a. Specifically, the matters referred to Executive Session from Open Session, and finalizing Commission Oversight Policy
- VIII. Discussion of OPG Commission Email Policy
- IX. Approval of 2022 Executive Director Evaluation
- X. Discussion of Future Commission Meeting Format
- XI. Public Comment
- XII. Adjourn

\*A portion of this meeting **is likely to be conducted in Executive Session pursuant to C.R.S. 24-6-402(3)**, depending upon the votes of the Commission in order to protect attorney-client privileged information. Although the Commission provides advance notice when an Executive Session is likely to occur, the Commission members are entitled to receive attorney-client privileged advice on any matter noticed on the agenda.

## **Meeting Materials**

All documents and materials, except those subject to any applicable privileges or provisions of confidentiality under federal or state law, reviewed and considered by the Commission are or will be available to the public. Copies of the materials will be available on the Colorado OPG website or thereafter upon request:

**<https://colorado-opg.org/about-us/opg-library>**