
Colorado Office of Public Guardianship

Director, Sophia M. Alvarez

Board Members

Brandon Fields, Chair
Aisha Young, Vice-Chair
Stephanie Garcia
Patrick Thiessen
Chandra Matthew
Roseanne Collison



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PUBLIC MEETING October 23, 2024 RECORD OF PROCEEDINGS

CONVENE

The meeting of the Colorado Office of Public Guardianship Board was convened by video conference via Zoom at 10:02 AM by Board Chair Fields.

A quorum of the Board was present.

Board Members Present

Chair Brandon Fields
Stephanie Garcia
Patrick Thiessen
Chandra Matthews
Aisha Young
Roseanne Collison

OPG Director

Sophia M. Alvarez

Others Present

Janelle Cantu, Deputy Director, Office of Public Guardianship
Josh Murphy, Staff Attorney, Office of Public Guardianship
Mary Olguin, Office of Public Guardianship
Angela Bullard, Office of Public Guardianship
Michelle Trejo, Office of Public Guardianship
Katie Donohue, Office of Public Guardianship
Shelly DeLisi, Office of Public Guardianship
America Paz-Pastrana, Office of Public Guardianship
Kirsten Grooms, Assistant Attorney General, Office of the Attorney General

Public Attendance

Participation was by video conference.

AGENDA ITEMS

I. Call to Order

The meeting was called to order at 10:02 am. The meeting was recorded.

II. Approval of the September 25, 2024 Meeting minutes, and October 9, 2024 Special Meeting minutes.

Chair Fields asked for comments or amendments to the September 25, 2024 Board Meeting minutes and October 9, 2024 Board Special Meeting minutes. There were none.

Vice-Chair Young **moved** to approve the September 25, 2024 meeting minutes, and October 10, 2024 Special meeting minutes as presented. Board Member Collison **seconded** the motion. Motion **passed** unanimously.

III. Chair Report (Chair Brandon Fields)

There was no Chair Report.

IV. Director Report (Sophia M. Alvarez)

Director Alvarez's Director Report was distributed electronically along with other materials and discussed.

Director Alvarez provided the following updates:

- A. Director Alvarez informed that Guardian Angela Bullard, Staff Attorney Josh Murphy and Director Alvarez attended the NGA conference.
- B. Board Member Collison inquired about the requested contract position and FTE positions in the budget. Director Alvarez provided a brief summary of each of the positions requested in the budget.
- C. Chair Fields asked for a review of the number of guardians and positions looking to fill. Director Alvarez informed that currently OPG has seven guardians and there are two vacant guardian positions.

- D. Board Member Collison asked for the name of the attorney applying for the Board vacancy. It was discussed and decided that information would not be shared at this meeting.
- E. Director Alvarez informed that there is a UGCOPPA hearing scheduled for October 30, 2024 and that she is working with Legislative Liaison if necessary to prepare to testify during the hearing.
- F. Director Alvarez introduced two new guardians, Katie Donohue, and Michell Trejo.
 - a. Katie Donohue and Michelle Trejo provided a brief background about themselves.

V. Guardianship Awareness Month presentations

a. 7th JD guardian Angela Bullard

Angela Bullard gave a brief presentation highlighting one of her clients who she had worked with for over a year. In addition, Angela provided comments regarding her experience at the NGA conference.

b. 16th JD guardian Mary Olguin

Mary Olguin provided a brief presentation about her experience being a guardian and what she likes about it.

The Board thanked Mary and Angela for their work and expressed their support.

VI. Discussion of Rescheduling November and December Board meetings

The November Board meeting was rescheduled to November 18, 2024 at 10:00 a.m. The December Board meeting was rescheduled to December 18, 2024 at 10:00 a.m.

VII. Public Comment

Chair Fields asked for public comment and there was none.

VIII. Board Comment

There was no further comment.

IX. Discussion of Director Performance Evaluation

- a. Specifically, the matters referred to Executive Session from Open Session in consideration of an employee matter, which the employee has requested to be discussed in Executive Session.

X. Discussion of Critical Incident Reporting
a. Specifically, the matters referred to Executive Session and Discussion of Critical Incident Reporting.

Chair Fields asked for a motion to enter Executive Session to discuss the remaining items.

Vice-Chair Young **moved** to initiate Executive Session. Board Member Collison **seconded** the motion. Motion **passed** unanimously with at least two-thirds of the membership present.

The Board exited Open Session and entered Executive Session on a separate line at 10:39 a.m.

At 10:57 a.m., the Board returned to Open Session.

XI. Adjourn

Chair Fields **moved** to adjourn the meeting. Board Member Collison **seconded** the motion. The motion **passed** unanimously. The meeting was adjourned at 10:58 a.m.

ATTESTATION

As the Board Chair attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Board substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Board.



Brandon Fields, Chair

11.18.2024

Date



Aisha Young, Vice-Chair

11.18.2024

Date