
Colorado Office of Public Guardianship

Director, Sophia M. Alvarez

Board Members

Brandon Fields, Chair
Aisha Young, Vice-Chair
Stephanie Garcia
Patrick Thiessen
Chandra Matthews
Roseanne Collison
Chelsea Ziegler



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PUBLIC MEETING **January 22, 2025** **RECORD OF PROCEEDINGS**

CONVENE

The meeting of the Colorado Office of Public Guardianship Board was convened by video conference via Zoom at 10:00 AM by Board Chair Fields.

A quorum of the Board was present.

Board Members Present

Brandon Fields, Chair
Aisha Young, Vice-Chair
Stephanie Garcia
Patrick Thiessen
Roseanne Collison
Chelsea Ziegler

OPG Director

Sophia M. Alvarez

Others Present

Janelle Cantu, Deputy Director, Office of Public Guardianship
Josh Murphy, Staff Attorney, Office of Public Guardianship
KeAre' Rhea, Staffing & Culture Leader
Mary Olguin, Office of Public Guardianship
Michelle Trejo, Office of Public Guardianship
Anita Hoffman, Office of Public Guardianship
Shelly De Lisi, Office of Public Guardianship
America Paz-Pastrana, Office of Public Guardianship
Kirsten Grooms, Assistant Attorney General

Public Attendance

Jim Tatten

Participation was by video conference.

AGENDA ITEMS

I. Call to Order

The meeting was called to order at 10:00 am. The meeting was recorded.

II. Approval of the December 20, 2024 Meeting minutes.

Chair Fields asked for comments or amendments to the December 20, 2024 Board Meeting minutes. There were none.

Vice-Chair Young **moved** to approve the December 20, 2024 meeting minutes, as presented. Board Member Garcia **seconded** the motion. Motion **passed** unanimously.

III. Chair Report (Chair Brandon Fields)

Chair Fields provided the following updates:

- A. Chair Fields commented on the COPG expansion timeline Director Alvarez was now including in her reports to the Board.

IV. Director Report (Sophia M. Alvarez)

Director Alvarez's Director Report was distributed electronically along with other materials and discussed.

Director Alvarez provided the following updates:

- A. Budget Amendment:
 - a. Budget Analyst, Mike Henthorne, initially suggested to submit a budget supplemental for lease space, but instead he submitted a budget amendment at the last minute. Director Alvarez provided a brief update on the status of the introduced budget amendment.

- B. Director Alvarez and Staff Attorney Murphy have been reviewing new office space and narrowed space down to three options to suit full expansion and annual expenditure of \$190,000.
 - a. Board Member Collison asked for the square footage looking to lease. Director Alvarez indicated they are looking at 6000 square footage and gave a description of the space.
 - b. Board Member Collison asked if they factored in future staff in the square footage of the spaces. Director Alvarez answered yes.
 - c. Board Member Collison inquired about where would the staff in other counties would office from, would they office from their home or at the local county buildings. Director Alvarez informed that the goal is both, but it would depend on where they can find local space with the goal to avoid additional office expenditures.
- C. Human Resources update:
 - a. We welcomed new staff members KeAre' Rhea, Staff and Culture Leader, and Anita Hoffman, 2nd JD/Denver County guardian. They both provided a brief background of themselves.
 - b. We recognized work anniversaries of Angela Bullard (2 years) and America Paz-Pastrana (5 years).
- D. Board Member Garcia asked if there were any updates on the UGCOPPA legislation and proposal with Disability Law Colorado.
 - a. Director Alvarez indicated that the current bill sponsor indicated they will not be running UGCOPPA, but another bill sponsor has been identified as possibly running UGCOPPA and she is waiting for an update.
 - b. Board Member Thiessen asked if the bill got a fiscal note last year when it was introduced. Director Alvarez indicated that it there was a significant fiscal note attached, but that the bill died at the fiscal note stage. Director Alvarez further explained that the individual demanding to run the bill understands that it will die on the fiscal note, but wants to run it anyway.

V. Public Comment

Chair Fields asked for public comment. Jim Tatten stated that he has no comment but appreciates the update.

VI. Board Comment

Chair Fields asked for Board Comment, and there was none.

VII. Discussion of Critical Incident Reporting

a. Specifically, the matters referred to Executive Session and Discussion of Critical Incident Reporting.

Chair Fields asked for a motion to enter Executive Session to discuss the remaining items.

Board Member Thiessen **moved** to initiate Executive Session. Board Member Collison **seconded** the motion. Motion **passed** unanimously with at least two-thirds of the membership present.

The Board exited Open Session and entered Executive Session on a separate line at 10:22 a.m.

At 11:03 a.m., the Board returned to Open Session.

VIII. Adjourn

Board Member Thiessen **moved** to adjourn the meeting. Board Member Garcia **seconded** the motion. The motion **passed** unanimously. The meeting was adjourned at 11:04 a.m.

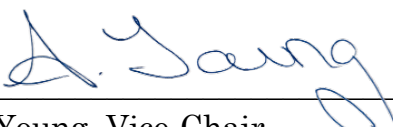
ATTESTATION

As the Board Chair attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Board substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Board.



Brandon Fields, Chair

2/26/2025
Date



Aisha Young, Vice-Chair

2/26/2025
Date