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# Colorado Office of Public Guardianship

**Director,** Sophia M. Alvarez

**Board Members**

Brandon Fields, Chair  
Aisha Young, Vice-Chair  
Stephanie Garcia  
Patrick Thiessen  
Chandra Matthews  
Roseanne Collison  
Chelsea Zigler



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## **PUBLIC MEETING April 23, 2025 RECORD OF PROCEEDINGS**

### **CONVENE**

The meeting of the Colorado Office of Public Guardianship Board of Directors was convened by Zoom video conference at 10:00 by Chair Brandon Fields.

A quorum of the Board was present.

### **Board Members Present**

Brandon Fields, Chair  
Aisha Young, Vice-Chair  
Stephanie Garcia, Member  
Chandra Matthews, Member  
Patrick Thiessen, Member  
Chelsea Ziegler, Member

### **Office of Public Guardianship**

Sophia M. Alvarez, Executive Director  
Janelle Cantu, Deputy Director  
Josh Murphy, Staff Attorney  
KeAre' Rhea, Staffing and Culture Leader  
Nicholas Piezonka, Staff Assistant  
Anita Hoffman, Guardian  
Kimberly Baker, Guardian  
Michelle Trejo, Guardian  
Allondria Tyler, Guardian

### **Office of the Attorney General**

Kirsten Grooms, Assistant Attorney General

## Public Attendees

None

## AGENDA ITEMS

### I. Call to Order

The meeting was called to order at 10:00 a.m. The meeting was recorded.

### II. Approval of the February 26 and March 23, 2025 meeting minutes

Chair Fields asked for comments or amendments to the 02.26.2025 and 03.23.2025 meeting minutes. There were none.

Board Member Thiessen moved to approve the 02.26.2025 and 03.23.2025 meeting minutes, as presented. Board Member Garcia seconded the motion. Motion passed unanimously.

### III. Chair Report (Brandon Fields)

Chair Fields reported meeting with Director Alvarez to discuss budget and personnel matters.

### IV. Director Report (Sophia M. Alvarez)

The Director's Report was distributed electronically along with other materials and discussed.

Director Alvarez reported the following:

- A. Welcome Nick Piezonka, Staff Assistant. Mr. Piezonka introduced himself and his background.
- B. Attachment 1. COPG Monthly Budget Summary as of 4.14.2025
- C. The Long Bill passed the General Assembly on 04.22.2025 without amendments to the OPG budget request. It is currently pending signature of Governor Polis, date unknown at this time.
- D. Updates on recent OPG staff resignations.
- E. A new Denver guardian is starting on Monday 04.28.2025.

- F. Due to recent staff resignations, there will be a delay in opening referrals in 7<sup>th</sup> Judicial District. The Court Executive for the 7<sup>th</sup> Judicial District has been notified.
- G. The Office of Administrative Services for Independent Agencies (ASIA) has started to come online in the past 6-8 months. Executive Director Melissa Jamieson joined the office in 2024 and is starting to get some support staff online, including accounting, human resources, and budgeting. Once ASIA systems are onboard they will start integrating functions within the Independent Agencies.

Board Member Thiessen asked for clarification on current guardian assignments.

V. Public Comment

Chair Fields asked for public comments. There were no members of the public present.

VI. Board Comment

Chair Fields asked for board comments. There were none.

VII. Discussion of Critical Incident Reporting

- a. Specifically, the matters referred to executive session and discussion of critical incident reporting.

Chair Fields asked for a motion to enter executive session at 10:14 a.m.

Board Member Thiessen moved to initiate executive session. Board Member Ziegler seconded the motion. Motion passed unanimously with at least two-thirds of the membership present.

The Board exited open session and entered executive session on a separate line at 10:15 a.m.

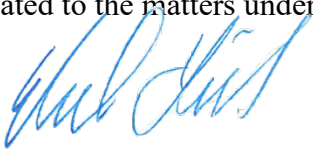
At 10:41 a.m. the Board returned to open session.

VIII. Adjourn

Board Chair Fields moved to adjourn the meeting. Board Member Garcia seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:42 a.m.

**ATTESTATION**

As the Board Chair I attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Board substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Board.



\_\_\_\_\_  
Brandon Fields, Chair

05/28/2025\_\_\_\_\_  
Date