Colorado Office of Public Guardianship

Director, Sophia M. Alvarez

Commissioners
Kelsey Lesco, Chair
Deb Bennett-Woods, Vice Chair
Marco Chayet
Alison Zinn
Stephanie Garcia

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PUBLIC MEETING
August 25, 2021
RECORD OF PROCEEDINGS

CONVENE

The meeting of the Colorado Office of Public Guardianship Commission was convened by video conference via Zoom at 10:05 AM by Commission Chair Lesco.

A quorum of the Commission was present.

Commission Members Present
Chair Kelsey Lesco
Vice-Chair Deb Bennett-Woods
Marco Chayet
Stephanie Garcia

OPG Director
Sophia M. Alvarez

Others Present
Jacquelyn Beal, Office of Public Guardianship
Rhonda Sanchez, Office of Public Guardianship
Camille Price, Office of Public Guardianship
America Paz Pastrana, Office of Public Guardianship
Grant Yoder, Office of Public Guardianship
Deborah Enck, Office of the Attorney General

Public Attendance
Connie Lind, State Court Administrator's Office

All participated by video conference.

AGENDA ITEMS

I. Call to Order

The meeting was called to order. Chair Lesco indicated that the meeting is being recorded.

II. Approval of the April 28, 2021, May 26, 2021, and June 23, 2021, Meeting Minutes

Chair Lesco informed that the approval of the July 28, 2021, Meeting Minutes and August 5, 2021, Special Meeting Minutes will be tabled for the next meeting.

III. Chair Report (Kelsey Lesco)

Chair Lesco announced that the Commission meetings are now conducted via zoom and that she is working on formalizing Commission document retention and storage in CO OPG SharePoint cloud.

A. Vice-Chair Bennett-Woods inquired if there is a protocol for the Chair's transition. Assistant Attorney General (AAG) Enck informed that she is working on the protocol.
B. Chair Lesco asked if there were any questions. There were none.

IV. Director Report (Sophia M. Alvarez)

Director Alvarez's August 25, 2021, Director Report was distributed electronically along with other materials and discussed. Additional items discussed included, but were not limited to:

a. Budget and expansion discussion (Sophia M. Alvarez).

b. Data collection update (Grant Yoder).

A. Director Alvarez's CGC exam is scheduled for 09.23.2021
B. Director Alvarez and Commissioner Chayet's meeting regarding convening in rural areas for data collection and relationship building is rescheduled to August 26, 2021.
C. Director Alvarez reported that she had email correspondence with the several agencies regarding SAP, OPG Services, and data collaboration.
D. Director Alvarez reached out to several sections of the Colorado Bar Association to distribute the Survey.

Data collection update (Grant Yoder)

Grant Yoder provided an overview of the data collection project as of August 25, 2021. Grant will provide articles published by Dr. Pamela Teaster, a researcher who specializes in public guardianship, regarding cost benefit analysis of public guardianship programs, as per the Commission's request.

Budget and expansion discussion (Sophia M. Alvarez)

Chair Lesco informed that she met with Hugh Wilson and Director Alvarez regarding the budget, and that OPG collected more funds from Probate fees than expected. Chair Lesco stated that since we have the resources it could be possible for OPG to expand to other counties. However, this could require a statutory change and one possibility is to add structural support by hiring a deputy director.

Director Alvarez informed that by the end of FY 2021 OPG will have a fund balance of $1.2 million including expenditures. Director Alvarez informed that she and Hugh Wilson discussed several expansion options.

The Commission further discussed:

A. Expansion into other judicial districts be part of the 2023 final director report.
B. Director Alvarez providing a proposal to include expansion suggestions, possible barriers, term of services and budget to include in the final report.

V. Public Comment

Chair Lesco asked for public comment. There was none.

VI. Adjourn

Vice-Chair Bennett-Woods **moved** to adjourn the meeting. Commissioner Chayet **seconded** the motion. Motion **passed** unanimously. Meeting adjourned at 11:23 a.m.

ATTESTATION

As Commission Chair and Commission Vice-Chair, we attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Commission substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Commission.

Kelsey Lesco, Chair — Date: 10.27.2021

Deb Bennett-Woods, Vice-Chair — Date: 10.27.2021