
Colorado Office of Public Guardianship

Director, Sophia M. Alvarez

Commissioners

Deb Bennett-Woods, Chair
Stephanie Garcia, Vice-Chair
Spencer Crona
Patrick Thiessen



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PUBLIC MEETING November 16, 2022 RECORD OF PROCEEDINGS

CONVENE

The meeting of the Colorado Office of Public Guardianship Commission was convened by video conference via Zoom at 10:02 AM by Commission Chair Bennett-Woods.

A quorum of the Commission was present.

Commission Members Present

Chair Deb Bennett-Woods
Vice-Chair Stephanie Garcia
Spencer Crona
Patrick Thiessen

OPG Director

Sophia M. Alvarez

Others Present

Janelle Cantu, Deputy Director, Office of Public Guardianship
Rhonda Sanchez, Office of Public Guardianship
Cynthia Wells, Office of Public Guardianship
Camille Price, Office of Public Guardianship
Erin McGavin, Office of Public Guardianship
Loretta Vigil, Office of Public Guardianship
Nancy Bowden, Office of Public Guardianship
Teresa Esquibel, Office of Public Guardianship
America Paz Pastrana, Office of Public Guardianship
Grant Yoder, Office of Public Guardianship
Robert Finke, General Counsel, Office of the Attorney General

Public Attendance

No Public Attendance

Participation was by video conference.

AGENDA ITEMS

I. Call to Order

The meeting was called to order. The meeting was recorded.

II. Approval of the October 26, 2022 Meeting Minutes

Commissioner Thiessen **moved** to approve the October 26, 2022 Meeting Minutes as presented. Commissioner Crona **seconded** the motion. Motion **passed** unanimously.

III. Chair Report (Deb Bennett-Woods)

Chair Bennett-Woods' Chair Report, was distributed electronically and discussed.

- A. Chair Bennet-Woods informed that she has completed several sections of the Final Report. One was the OPG clients' case studies where a lot of information was removed to be respectful of client's privacy, however this does not do full justice to the client and guardian challenges. Chair Bennett-Woods expressed her appreciation to the guardians for the work they do.
- B. Chair Bennett-Woods stated that she is currently working on drafting the Board composition section.

IV. Director Report (Sophia M. Alvarez)

Director Alvarez's November 16, 2022, Director Report was distributed electronically along with other materials and discussed. Additional items discussed included, but were not limited to:

- A. Vice-Chair asked if the REACH position was included in the budget request.
- B. Director Alvarez stated that it is not necessary to request additional funds for the REACH position, because there are enough funds with the current budget.
- C. Chair Bennett-Woods asked to have Hugh Wilson, Budget Manager present to the commission about the current budget, fiscal notes and how they work. The Commission agreed to have the Budget Manager present during the January meeting.

D. Commissioner Crona informed that he will not be present at the December meeting due to a private matter.

- V. **Final Report Status (Grant Yoder, Deb Bennett-Woods, and Sophia M. Alvarez)**
- a. **Specifically, the matters referred to Executive Session from Open Session, and Discussion of Confidential Sections of the Final Report**

Commission moved into Executive Session

Chair Bennett-Woods asked for a motion to enter into executive session for Discussion of Confidential Sections of the Final Report.

Commissioner Crona **moved** to initiate executive session. Vice-Chair Garcia **seconded** the motion. Motion **passed** unanimously with at least two-thirds of the membership present. The Commission exited open session and entered executive session on a separate line at 10:19 a.m.

At 11:40 a.m., the Commission returned to open session.

VI. **Public Comment**

No public Comment.

VII. **Adjourn**

Vice-Chair Garcia **moved** to adjourn the meeting. Commissioner Crona **seconded** the motion. Motion **passed** unanimously. Meeting adjourned at 11:41 a.m.

ATTESTATION

As Commission Chair and Commission Vice-Chair, we attest that these minutes of the open public meeting of the Colorado Office of Public Guardianship Commission substantially reflect the substance of the discussion and action taken related to the matters under the authority of the Commission.

Deb Bennett-Woods, Chair

Date

Stephanie Garcia, Vice-Chair

Date

DRAFT