

**OPG Board meeting
Interim Director Report
By Janelle Cantu
11.12.2025**

Purpose: The Interim Director Report will provide information about new matters, updates about the previous month's matters, and next steps for the following month. The Interim Director will provide the Interim Director Report to all Board members. Questions about the Interim Director Report will be addressed at the Board meetings, if necessary. Board members are encouraged to reach out to the Interim Director directly regarding any questions in between meetings.

I. Human Resources Update.

1. OPG is currently recruiting for the executive director, legal counsel, grant specialist, data scientist, People and Culture Leader, and community engagement coordinator positions. We made an offer for a staff attorney on November 12th, 2025, and are in the hiring process. The board is working on hiring an executive director. We have an interview scheduled on November 21st for the grant specialist position.
 2. Employer's Council is helping us with recruiting of the vacant positions.
- b. **Office space.** On November 6th, 2025, I viewed the two office spaces again on and decided we are going with the office space at the Triad. We are currently in negotiation with the landlord. Negotiations are occurring to establish final costs, 9-10 months of free rent, and possibly free furniture provided. Once we have a final negotiated lease, I will send it to the board to review. The AG and OASIA will also need to review the lease as well. Our current lease expires January 31, 2026. The board can review the finalized lease and make any necessary action at the next board meeting on December 10th, 2025. We have to provide the current landlord with a 30 day notice.
- c. **Office of Administrative Services for Independent Agencies (OASIA).**
1. OASIA is incorporating Bamboo HR, to streamline payroll, benefits, and HR systems (i.e., Time sheets and Requests for Leave). OASIA continues to transition services from Judicial. Currently, OPG is still processing time sheets, leave requested, and PTO balance sheets. OPG is eager for OASIA to get fully up and running.

2. Mike Henthorn helped to finalize OPG's 2026-2027 budget request. The budget requests are finalized and posted on OPG's website. We are requesting general funds for two new guardian positions.
3. Mike and I have a meeting with Scott Thompson, the Judicial Branch Joint Budget Committee staff, on November 20th, 2025, to ensure he has all the necessary information and understands OPG's budget request. Mr. Thompson reviews and makes recommendation to the joint budget committee staff regarding funding.
4. The Joint Budget Committee will hear the funding requests on December 17th at 9am.
5. Employer's Council provided an estimate for review of compensation for the guardian position. The estimate is for 3 hours of work and about \$645. This is an initial estimate and could decrease or increase in cost. Cara detailed she can complete this herself.

II. **Colorado OPG board and Operating Policies Updates.** Please note that board and Operating Polices are available on the OPG website: <https://colorado-opg.org/opg-in-depth/>

- a. **Trainings and Projects – Ongoing.** A list can be provided quarterly.
 - i. The two new guardians continue to work on their standard new hire training modules, and only have a few more things to complete. We plan to give them newly appointed cases as soon as possible.
 - ii. We have opened referrals up in the 16th Judicial District for Juanita Tidwell. Juanita and I met with Donna Rohde and a few of her Otero County APS workers on November 7th. We reviewed how to complete a referral online and eligibility requirements. We hope to receive referrals from them soon.
 - iii. The Interim Executive Director attended the NGA conference in Oklahoma October 25th to October 28th. The NGA provided a nice celebration to honor the 2025 leadership team that I graduated with. For additional details on the 2025 leadership class please go to the website: [Leadership NGA, Class of 2025 | National Guardianship Association](#)
 - iv. Colorado Funds for People with Disabilities will provide a training to OPG staff on November 20th.

- v. The Interim Executive Director and Grant Yoder continue to work on the annual report for the office, and plan on finalizing this hopefully by December 1st.

b. Intake Eligibility, Prioritization and Referral Process.

- i. Update on number of registered users, referrals, accepted cases, etc. as of 11.12.2025:
 - 1. 65 Active guardianships
 - 2. 0 referrals pending in court proceedings
 - 3. 0 Complete referrals
 - 4. 1 Partial referral
 - 5. 0 Registered referring parties
 - 6. 38 clients passed away since COPG appointment
 - 7. 1 Terminated – Successor Guardian
 - 8. 1 Terminated – Client no longer meets the standard for continuing guardianship
 - 9. 14 on hold status (now includes OBH/CHMI-Ft. Logan/Pueblo referrals that are non-OBH/Momentum contract referrals)
 - 10. The OBH/Momentum dedicated caseload for one guardian is 12 guardianships; 10 are active (1 client passed and is included in the total passed)
 - 11. 7th Judicial District
 - a. Accepted – 1 Montrose
 - b. Declined Not incapacitated – 1 Delta & 1 Montrose
 - c. Withdrawn due to AIP death – 1 Delta
 - d. Declined No OPG Capacity – 1 Montrose
 - e. Withdrawn – 3 Montrose
 - 12. Declined referrals – pre-Hold status
 - 1. 169 Denver declined referrals (some declined were prior to establishing the Hold status)
 - a. 11-Declined- Inappropriate referral
 - b. 78 -Declined-Incomplete referral
 - c. 10-Declined no OPG capacity
 - d. 4- Declined not indigent
 - e. 5-Declined not an adult
 - f. 2- Declined not incapacitated

- g. 10-Declined family, friend, guardian available willing to serve
 - h. 8- Withdrawn passed away
 - i. 2 -Withdrawn- non-Denver
 - j. 8 -Withdrawn-Inappropriate referral
 - k. 6-Withdrawn-Incomplete
 - l. 2-Withdrawn No OPG Capacity
 - m. 11- Withdrawn not incapacitated
 - n. 28 -Withdrawn-Family, Friend, guardian willing to serve
 - o. 4- Withdrawn by Fort Logan
- 2. Texas inquiry - 1
 - 3. Nebraska referral - 1
 - 4. Alaska inquiries – 2
 - 5. Washington, D.C. inquiry - 1
 - 6. Colorado inquiries – 30
13. 133 streamlined referrals (Non-Denver County) – Declined
- 1. Adams County – 8
 - 2. Alamosa County - 1
 - 3. Arapahoe County – 23
 - 4. Baca County – 1
 - 5. Boulder County – 9
 - 6. Broomfield County – 1
 - 7. Chaffee-2
 - 8. Crowley – 1
 - 9. Delta County -2
 - 10. Dolores County - 1
 - 11. El Paso County – 27
 - 12. Fremont - 1
 - 13. Garfield County – 1
 - 14. Gunnison County – 1
 - 15. Huerfano County – 3
 - 16. Jefferson County – 15
 - 17. Lake County - 1
 - 18. La Plata County – 2
 - 19. Larimer County - 6
 - 20. Las Animas County - 2
 - 21. Mesa County – 2

22. Montrose County – 8 *
23. Otero County – 8
24. Pueblo County – 11
25. Weld County – 9

*Montrose County: Two referrals were declined prior to April 2023. 1 referral was declined in May 2023 due to the AIP residing in Otero County

III. **Stakeholder Outreach –**

- a. 11.18.25: Interim Executive Director is presenting for the Long-Term Ombudsman program on OPG program status.

